



**MINUTES OF A CABINET MEETING**  
**Council Chamber - Town Hall**  
**Tuesday, 9 July 2019**  
**(7.30 - 8.40 pm)**

**Present:**

Councillor Damian White (Leader of the Council), Chairman

Councillor Robert Benham

Councillor Osman Dervish

Councillor Joshua Chapman

Councillor Jason Frost

Councillor Roger Ramsey

Councillor Viddy Persaud

**Cabinet Member responsibility:**

Cabinet Member for Education,  
Children & Families

Cabinet Member for Environment

Cabinet Member for Housing

Cabinet Member for Health & Adult  
Care Services

Cabinet Member for Finance &  
Property

Cabinet Member for Public  
Protection and Safety

Apologies were received for the absence of Councillors .

**76 DISCLOSURES OF INTEREST**

There were no declarations of interest.

**77 MINUTES**

The minutes of the meeting of Cabinet held on Wednesday 12 June, 2019 were agreed and signed by the Chair as a true and accurate record of the same.

**78 QUARTER 4 CORPORATE PERFORMANCE REPORT**

The Quarter 4 Corporate Performance Report was introduced to Cabinet by Councillor Viddy Persaud and Sandy Hamberger. This details an overview of the Council's performance for each of the strategic goals and highlights good performance and potential areas for improvement. A RAG status for Quarter 4 has been provided for 41 of the 46 CPI's.

71% have a green “on track” Status, 12% have an amber status and 17% have a red “off track” status. The proportion of indicators that are green has increased on the figure at the end of Quarter 3 2018/19 which was 65%. The proportion of those that are red have decreased compared to 21% last quarter.

The Scrutiny Sub Committees and Board consider the reports on a regular basis to analyse performance in detail. This report allows Cabinet to keep track of this process.

There are going to be more staff surveys to assess performance.

**Cabinet:**

**Noted** the performance set out in the Appendix to the report and the corrective action that is being taken.

79     **LOCAL GOVERNMENT ASSOCIATION (LGA) CORPORATE PEER CHALLENGE 2019: APPROVAL OF ACTION PLAN**

The Leader presented the report and Action Plan demonstrating the commitment of the Council to improve and develop services to residents. The Council must have a very clear and strong communication to boost the Authority and the amazing innovative approaches the Council are taking to develop Havering into a wonderful place to live and work. It is an exciting time for Havering with three excellent joint ventures and innovative approaches to development. It is essential to put Havering on the map.

Decision making processes will be sharpened and resources have increased to provide support to the Cabinet. All aspirations are covered in the Corporate Plan. The focus is on future improvement and our direction of travel as a Local Authority. The Chief Executive indicated there had been feedback from staff and ways to improve have already been incorporated into the work/action plan.

Engaging with the community is a prime requirement working towards one vision for all of our communities.

**Cabinet:**

- **Agreed** the Action Plan as set out in the report.
- **Noted** that the Senior Leadership Team are collectively the “Lead Officers” for delivery
- **Agreed** that Cabinet and the Overview and Scrutiny Board will review progress against the Action Plan on a six monthly basis.

## 80     **SITE SPECIFIC ALLOCATIONS DEVELOPMENT PLAN DOCUMENT**

The report was presented to cabinet by Councillor Osman Dervish. The Site Specific Allocations Development Plan (SSADP) will play a crucial role and is outlined in the local plan. An up to date SSADP is crucial to form part of the Local Development Plan documents for the Borough. It plays a critical role in giving effect to the special strategy and delivering the Council's vision, Cleaner, Safer, Prouder, Together and ensuring that new development will be supported by appropriate infrastructure.

Early consultation will commence in the autumn with the intention to reach every group in the Borough to promote place making. There will be proactive engagement with MP's to look at opportunities which are Borough wide. A robust and comprehensive consultation is proposed. Infrastructure will be a focal point for the Council and developers and this will be shaped by the evidence base following consultation. There will be focus on all sites not just the largest schemes.

### **Cabinet:**

- (1) **Approved** the preparation of a new draft Site Specific Allocations DPD for Havering, which will support the Havering Local Plan and replace the Romford Area Action Plan 2008 and Site Specific Allocations 2008 within the Local Development Framework.
- (2) **Delegated** authority to the Assistant-Director of Planning, following consultation with the Lead Member for Planning to finalise and approve the documents to be released for initial community and stakeholder consultation.
- (3) **Noted** that a 'Preferred Options' document will be brought back to Cabinet following the initial community and stakeholder consultation.

## 81     **LOCAL DEVELOPMENT SCHEME 2019-2021**

The report was introduced to Cabinet by Councillor Roger Ramsey. Local Planning Authorities are required to prepare and maintain a Local Development Scheme (LDS) under s15 of the Planning and Compulsory Purchase Act, 2004, as amended. It provides a formal work programme of the planning documents to be produced. It is not part of the Local Plan but will if necessary detail the development of any Supplementary Planning Documents which may support the Local Plan.

All policy documents have to be consistent with planning policies and the London Plan. The Local Plan is in the process of being finalised.

There is real desire to make Havering an attractive place to live where we can all thrive and prosper. This involves Master Planning, the Romford SPD and affordable local housing.

Cabinet will be asked to approve the Local Plan next year.

**Cabinet:**

1. **Approved** the adoption of the Local Development Scheme (LDS) which is to have effect from 1<sup>st</sup> Sept 2019.
2. **Delegated** authority to the Assistant Director Planning following consultation with the Leader of the Council to make and approve any final changes to the wording and content of the Local Development Scheme, and to publish the Local Development Scheme on the Councils website.
3. **Delegated** authority to the Assistant Director of Planning following consultation with the Leader of the Council to approve any minor changes to the timelines of the production of documents in Local Development Scheme as required by the process during the period 2019-2021.

82     **HAVERING COMMUNITY INFRASTRUCTURE LEVY - ADOPTION**

The report was presented to Cabinet by Councillor Benham. The Council recognises that the delivery of infrastructure will be the key to successfully realising its planning and regeneration strategies across Havering. The Havering Community Infrastructure Levy (CIL) is a monetary charge which will be placed on new development to secure a contribution from developers to the cost of infrastructure. The CIL funds can be used to help provide new infrastructure, increase the capacity of existing infrastructure or to repair failing existing infrastructure, if those deficiencies will be worsened by new development.

In preparing the CIL, the Council took account of up to date evidence on infrastructure, development viability considerations and the preparation of the Havering Local Plan.

The Examiner has found the Havering local plan to be satisfactory. Over the period of the Havering Local Plan (up to 2031/32) it is estimated that the Havering CIL could secure developer contributions of around £63m. Notwithstanding this, it will remain essential for the Council and other stakeholders to continue to explore every opportunity to secure funding from other sources to complement the CIL monies.

**Cabinet:**

**Agreed** to recommend to Council to:

- Adopt the Havering Community Infrastructure Levy (CIL) Charging Schedule and the Regulation 123 list (set out in Appendices 2 and 3, respectively)

- Agree that the CIL Charging Schedule will be implemented and effective from September 1 2019; and
- Agree delegated powers to the Director of Neighbourhoods or the Assistant Director of Planning in consultation with the Leader of the Council for future changes to the Regulation 123 list following its review as appropriate

### 83 HOUSING ESTATES IMPROVEMENT PROGRAMME

The report was presented to Cabinet by Councillor Joshua Chapman detailing the Housing Estates Improvement Programme. There is a budget of £10m for the Estates Improvement Programme. The report sets out the proposals on how that budget may be used, the criteria that may be applied to identify and prioritise areas for expenditure and the programme for delivery.

The budget will make significant improvements to the public realm to design crime out of the Estates. Officers are identifying the improvements and have applied the relevant criteria as set out in page 151 of the report. There will be extensive consultation on these proposals with all of the residents on the Estates. Engagement is the first priority and everything will be done to reach as many residents as possible.

#### **Cabinet:**

1. **Approved** the proposals for the Estates Improvements Programme as set out in Appendix 3 to this report.
2. **Authorised** officers to commence the tendering process to procure suitable contractors, in accordance with the Council's Contract Procedure Rules, to deliver the programme.
3. **Authorised** officers to carry out leaseholder consultation in accordance with Section 20 of the Landlord and Tenant Act 1985 as amended by S151 of the Commonhold and Leasehold Reform Act 2002.
4. **Noted** the preference of Members to cap service charges where possible to a maximum level of £250.
5. **Delegated** decisions on reductions, waivers or caps of service charges, on a scheme by scheme basis to the Director of Housing in consultation with the Lead Member for Housing.
6. **Authorised** that, in the event that the full programme of works is not delivered during financial year 2019/20, the remaining budget is carried forwards to 2020/21 in order to complete the approved works
7. **Authorised** the Director of Housing to be responsible for the implementation of the programme in consultation with the Lead Member for Housing.

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**Chairman**